



SCEI SYMBIOSIS CENTER FOR ENTREPRENEURSHIP AND INNOVATION

Technology Business Incubator, Funded by DST, Govt. of India

Registered Office: S.No. 46 Gram: Lavale, Taluka: Mulshi District: Pune, Maharashtra 412115. www.scei.org.in, ceo@scei.org.in,
Ph.No.+91-20-61936338, CIN: U80902PN2016NPL166553

TENDER NOTICE

T.E. No. SCEI/Tender/2025-26/05

Date: 07th March, 2026

To,
All the interested and eligible Vendors

Subject : Tender Enquiry for supply of "VIRTUAL PRE-INCUBATION TRAINING COURSE", at Symbiosis Centre for Entrepreneurship and Innovation(SCEI), Lavale, Pune 412115.

Dear Sirs/ Madams,

For and on behalf of the SCEI, sealed tenders are invited from all the interested and eligible firms for **supply of "Virtual Pre-Incubation Training Course", at SCEI, Lavale, Pune- 412115** as per requirements given in the Schedule of this document.

In case your firm is interested, you are requested to quote your lowest prices in an enclosed proforma in a sealed cover. The sealed cover containing the quotation should be super scribed **Quotation for supply of "Virtual Pre-Incubation Training Course", at SCEI, Lavale, Pune 412115"** and should be sent or handover to Accounts Department of SCEI, on or before **14th March 2026 latest by 15:00 hours**, which will be **opened on 16th March 2026 at 11:00 hours** in **Conference Hall of SCEI** in the presence of such tenderers who wish to be present. SCEI reserves the right to accept or reject any quotation / estimates without assigning any reason thereof.

It is mandatory to pay **Rs.2,000/-**(Rs.Two Thousand only) as Tender Document Cost, through NEFT/IMPS/Google pay or Demand Draft. We will mail you a Tender Document after receiving payment. After paying the document cost send the screenshot on accountsadmin@scei.org.in.

Bank details: Account Name- Symbiosis Centre for Entrepreneurship and Innovation. **A/c No. – 6471394765.** (Saving A/c). **IFSC – IDIB000D007.** **Bank – Indian Bank, Deccan Gymkhana, Pune.**

The sealed envelope must be accompanied by a Demand Draft/Pay order/ banker's cheque of Nationalized Bank for 2% amount of tender value which is **Rs.7,000/-** (Tender value is Rs.3,50,000/-) as earnest money deposit. The earnest money amount will be returned to the unsuccessful firm immediately after the award of the contract to successful bidders and the earnest money of the successful tenderer will be returned only after completion of the work to the satisfaction of the Purchaser. Unsolicited bids from parties not invited, if received, will be rejected.

Tendering firms fulfilling the requirements in this tender document are requested to quote their competitive lowest prices as per the requirements given in the attached schedule I.

Yours faithfully,

Dr.Sapptarishi Ghosh
Chief Executive Officer



(Give quotation on your letterhead)

T.E. No. SCEI/Tender/2025-26/05 Date: 07/03/2026				
Schedule I : Bill of Quantities				
“VIRTUAL PRE-INCUBATION TRAINING COURSE”				
Sr. No.	Particulars	Specification	Qty. (Nos.)	Rate (Rs.)
01	Entrepreneurial Mindset & Ideation	Developing an entrepreneurial / a startup mindset, identifying problems and brainstorming solutions.		
02	Customer discovery & Validation	Identifying target customers, creating user personas, and conducting market validation (e.g., PESTLE analysis, Porter’s 5 Forces).		
03	Business Modeling & Strategy	Developing Business Model Canvas, Value Proposition Design, and Business Model Canvas.		
04	MVP Development	Technical support for building prototypes and developing a Minimum Viable Product (MVP)		
05	Legal & Compliance	Understanding startup incorporation, Intellectual Property (IP), founder agreements, and tax issues		
06	Financial Planning	Burn rate analysis, pricing strategies, and funding options.		
07	Pitching & Communication	Developing a pitch deck and refining presentation skills for investors		
08	Course Period	Teaching : 20 hrs. + Self Learning Assignments : 20 hrs. = Total 40 hrs.		
09	Course Material	Recording of the Training Course/Program		
	Total Amount			

Note: All specification parameters are variable and it may change according to brand specification.



TENDER SCHEDULE

Please Note : All bid related activities(Processes) like sale of Tender Document, Bid Preparation, Bid submission will be governed by the time schedule given under key dates below:

Sr.No.	Activities	Date and Time
1	Tender Notice	7th March 2026 at 16:30 hours (4:30 PM) on the SCEI website-(www.scei.org.in) and on the Symbiosis Society website (www.symbiosis.ac.in)
2	Sale of Tender Document	7th March 2026 onwards. SCEI will send it by mail.
3	Submission of Bid	On or before the 14th March 2026 latest by 15:00 hours (3 PM) .: Accounts Department – SCEI
4	Bid Opening	16th March 2026 at 11:00 hours (11:00 AM) in Conference Hall of SCEI

